

## MONKS KIRBY PARISH COUNCIL

E-mail: [monkskirbypc@outlook.com](mailto:monkskirbypc@outlook.com)

Web: [www.monkskirby.org.uk](http://www.monkskirby.org.uk)



---

### **Minutes of the Parish Council meeting held on Tuesday 12<sup>th</sup> September 2023. Meeting started 6.30pm.**

Attendees: Cllr. Paul Woods (Chair), Cllr. John Dalby, Cllr. Barbara Dent, Cllr Bill Woolliscroft, P Clegg (Clerk).

#### **2324 - Apologies and approval.**

- Cllr Louise Partridge and Cllr Clarke, approved

#### **2325 - Declarations of Interest with regards to items on the agenda.**

- None

#### **2326 - Public Participation Session (15 minutes).**

- Request for the council to re-apply for the Denbigh Arms to be registered as an asset of community value with RBC. Council agreed to move to December agenda.

#### **2327 - RB Cllr. Tony Gillias.**

- Discussed with the council the implementation of a new building infrastructure levy to be applied to warehouses and that the RB local plan is soon due for renewal.
- Informed Councillors of street light by church being obscured by tree. **Action** - Clerk to contact C Thompson (WCC) for the tree pruning.

#### **2328 - Approval of Minutes of the Monthly meeting held on 8<sup>th</sup> August 2023.**

- Approved by Councillors.

#### **2329 - Matters Arising from the Minutes of the meeting held on 8<sup>th</sup> August 2023.**

- Approved by Councillors.

### 2330 - Finances – On-line Payments for approval

- Approved by Councillors, except for “Parish Online invoice”. **Action** – Clerk to cancel invoice.

Payee	Date	Invoice	Amount
Emily Hobson – Playground maintenance	July	July	£170.00
Emily Hobson – Playground maintenance	August	August	£85.00
Creative Landscapes (grass cutting x 4)	06/09/23	06092023MKPC2	£1420.00
Norton Anti-virus software – P Clegg	14/08/23	N/A	£24.00
<del>Parish Online – Digital Mapping</del>	<del>31/08/23</del>	<del>44UD024-0003</del>	<del>£54.00</del>
Salary P Clegg 2 <sup>nd</sup> Quarter	September	September	£735.84
Village Hall Rental 2 <sup>nd</sup> Quarter	September	September	£48.75

### 2331- Finance

- Bank Reconciliation for agreement - Approved by Councillors.

### 2332 - Monks Kirby Speed Calming

- Video Meeting (**7pm**) with Graham Stanley about speed strips in MK.
  - Explained that speed strips are £105.00 per strip per week.
  - **Action** - Clerk to group status (MKPC View) on all current measures.

### 2333 - Internal Audit Report Recommendations

- Clerks Contract to be reviewed. **Action** - Cllrs Woods/Woolliscroft/Dent. To review before next meeting in October.

### 2335 - MKPC / MKVH

- To discuss current draft management agreement between parties. Awaiting response from MKVH.

### 2336 - Policies and procedure for review

- Financial Regulations. **Action** – Clerk to make agreed changes and validate with Cllr Dent. **Action** - Clerk to add password to laptop
- Freedom of Information – Approved by Councillors.
- Risk Schedule 2023 – Approved by Councillors.

### 2337 - Planning

- R23/0772 – Rear extension to 6 Brockhurst Lane (21/09/23). **Action** - Clerk to inform RBC that MKPC have no objections to the plan in its current format.

#### 2338 - Solar Farm Grant

- Remaining options raised by Parish and Councillors
  - Replacement chairs and tables for Village Hall – Approved by Council to donate £5000.00 to VH. **Action** - Clerk to provide Chair with traceable process for funding this request.
  - Additional street light in Brockhurst Lane – quote = £1,773.20 / discussion. **Action** - Clerk to request 2 further quotes.
  - Utilise the old Pub sign – **Action** - Clerk to move to next month's agenda.

#### 2339 - Main Street flooding issues for discussion

- **Action** - Cllr Woolliscroft to contact Cllr Warwick to discuss possible solutions/options.

#### 2340 - Bridge made from railway sleepers

- Discussion on if they need replacing. Councillors agreed no action required.

#### 2341 – Poppy Wreath for Remembrance Sunday

- Are the council agreed for us to order (£60.00). Approved by Councillors. **Action** – Clerk to progress.

#### 2342 – St Ediths Archway Lamp

- Are the council agreed to pay £50.00 towards the electricity costs. Approved by Councillors. **Action** – Clerk to progress.

#### 2343 – St Ediths Remembrance Sunday

- Are the council agreed to pay £15.00 to illuminate the church. Approved by Councillors. **Action** – Clerk to progress.

#### 2344 - Round the Revel / website / noticeboard

- Action Cllr Partridge to inform the Revel.
  - The agreed funding of £5000 to the VH for replacement furniture and the agreement to locate an additional street light on Brockhurst Lane.

**2345 - Parish Information (for information exchange only).**

- Councillors discussed recent conversations that had taken place with a landowner on Millers Lane on the possible development of affordable housing. They were told to contact RBC Planning. **Action** - Clerk to add to December agenda.

**Meeting closed 8.45pm**

**Next Parish Council Meeting – 10<sup>th</sup> October at 18:30**