MONKS KIRBY PARISH COUNCIL

DRAFT No. 1198

Monks Kirby Parish Council Meeting held on Tuesday 12th April 2022

Meeting started 6.30pm

Attendees: Cllr. Woolliscroft (Chair), Cllr. Dent (Vice Chair), Cllr. Dalby, Cllr. Clarke, Cllr. Woods

Apologies.
Cllr. Partridge

Declarations of Interest with regards to items on the agenda.
Cllr. Clarke – non-pecuniary interest 22a bond end

Public Participation Session with regards to items on the agenda (15 minutes).
A Resident and neighbour of 22a Bond End planning applicant explained they have issues with some aspects of the application. They are concerned about being overlooked and and a loss of privacy. On the plans for the application there are six windows overlooking their property along the side of the proposed extension. The resident had concerns over overshadowing and loss of light. Concerns were raised over the far corner of the plan, which appears to touch the boundary. Concerns were also raised concerning the pitched roof and how much overshadowing this might cause and also the trees on the boundary of the neighbours property and protection for them.
The applicant and owner of the neighbouring property explained that as the sun comes over the top of number 22, this will not cause shadows as the sun stays on right-hand side of the garden. No shadows will be cast from extension as the sun is in the wrong place. The applicant also commented that the planned extension is not near the trees. There will be a space between the extension and the fence. The existing conservatory will be taken down. The applicant commented that with the existing conservatory there are panes of glass and that there will be more privacy when this is taken down and windows are put in.
Affordable housing – A property developer asked if there had been any further conversations between the Parish Council and Midlands Rural Housing Trust.Cllr. Woolliscroft confirmed that a driver of this would be a housing needs survey being completed within the parish. There is currently a neighbourhood plan ongoing and there will be a referendum at end of this period (end of 2022). The resident confirmed he intends to submit some applications for some housing which will be affordable housing – exact time to be confirmed. Cllr. Woolliscroft requested that communication remains open between the resident and the Parish Council.
A resident also expressed interest in more affordable housing within the village – Cllr. Woolliscroft thanked the resident and urged them to complete the housing needs survey when it is issued.

WC Cllr Adrian Warwick.
Highways Officer.
Cllr. Warwick confirmed that the WCC Highways Officer visited Monks Kirby within the last week to look at the state of the roads – a report is expected.
Police – Stuart Ross House – Warwick Technology Park.
Cllr. Warwick explained that Police have moved into Stuart Ross House (Warwick) – this is a cutting edge premises and will enable the police to spend more time locally.
Covid-19
WC. Cllr. Warwick confirmed that Covid levels across the County are high and urged everyone to be mindful.
Ukraine.
WC. Cllr. Warwick confirmed that some families within Warwickshire have volunteered to be part of the scheme and offer homes to families fleeing Ukraine. Charities are working with arrivals.
Action: Clerk to publicise details of charity. This to be forwarded to Councillors, uploaded onto website and circulated within the whatsapp group.
https://resetuk.org
Cllr. Clarke expressed his frustration at the slow progress of the above scheme. WC. Cllr. Warwick confirmed he would pass this feedback onto Warwickshire County Council.
Special Educational Needs.
WC. Cllr. Warwick confirmed that the Council have had their website improved to those with Special Educational Needs. This includes the use of a reactive toolbar which is more readily accessible and changes including different text – this will enable people to get in touch who otherwise may not be able to.

RB Cllr. Tony Gillias.
RB. Cllr. Gillias confirmed he had attended a recent meeting concerning the Government's 'Homes for Ukraine' scheme and confirmed that anybody interested could register here:
https://www.rugby.gov.uk/info/20050/your_community/535/support_for_ukraine/2
Or contact Rob Powell (Strategic Director of Resources) .
Crime
RB. Cllr. Gillias confirmed he had attended a meeting recently concerning crime figures within the Borough of Rugby:
2020 - 40 serious accidents and 3 deaths.
2021 - 51 serious accidents and2 deaths.
Election.
Rugby Borough Council are currently part-way through the election process.
RB. Cllr. Gillias confirmed there are currently several contentious planning applications being processed.
Affordable Housing
Historically smaller houses were purchased and knocked together – RB. Cllr. Gillias confirmed that if Affordable Housing went ahead within Monks Kirby - that housing remain as such and at no time revert to the open market.

Planning R20/1062.
Cllr. Woolliscroft asked RB. Cllr. Gillias for an update on the above appeal. Cllr. Woods confirmed that the appeal has been validated but has not been given a start date.
Action: RB. Cllr. Gillias to find out further info and feedback to Monks Kirby Parish Council.

Approval of Minutes of the meeting held on 8th March 2022.
Proposed – Cllr. Clarke, seconded – Cllr. Woods.

Matters Arising from the approval of Minutes of the meeting held on 8th March 2022.
As per document circulated to the Councillors.
Action: Village Hall – Terms of Reference – Clerk to add to May agenda.

Correspondence
Cllr. Woolliscroft confirmed he had received a letter from Sarah McGuire (Rugby Borough Council) regarding registration of the Denbigh Arms pub as an asset of local community value. Rugby Borough Council confirmed they have removed this from their list. Monks Kirby Parish Council expressed their disappointment at not being consulted prior to the letter being received. Rugby Borough Council confirmed that Monks Kirby Parish Council are welcome to go through this process again – ongoing.
Magna Park Liaison Group Meeting – 26/04/22.
Cllr. Woolliscroft confirmed that this meeting is scheduled for Tuesday 26th April 2022 and will take by Zoom. Attendees need to register beforehand to attend. This is an opportunity for Parish Councils to liaise with Magna Park re issues – ongoing or future.
Action: Clerk to re-send email invitation to Councillors.

Finance
Online Payments for approval.
Proposed – Cllr. Clarke, seconded – Cllr. Dalby.

Payee	**Date**	**Invoice**	**Amount**
Hi-Lite Electrical Limited Services relating to work on street lights	17/03/22	1083	£306.00
Bear Woodcraft Cut up fallen tree at Fishponds	04/03/22	MKPC003	£45.00
WALC Subscription renewal NALC Fee - £30.00 WALC Fee - £135.00 VAT - £27.00 Total £192.00	01/04/22	SUBS-2022-041	£192.00

E Hobson invoice - Work on fishponds - £42.50 / Invoice March 2022
Action: Clerk to speak to contractor to confirm dates of Council meetings and process regarding invoices.
Proposed – Cllr. Dalby, seconded – Cllr. Clarke.

Finance – Unity Service Charge
31/03/22 - £18.00

Finance – Unity Interest Received – Savings Account (Fishponds Funds)
31/03/22 - £4.03

Finance – Receipts
14/02/22 Gazeley – grant for Fishponds equipment - £3,000.00
15/02/22 Above amount transferred to Savings Account (Fishponds Equipment fund)
11/04/22 – Rugby Borough Council - Amenity mowing grant £2,548
11/04/22 – Rugby Borough Council - Precept £5,112.00

Finance – Bank Reconciliation.
Circulated to Councillors earlier today, printed version signed by Cllr. Dent

Surface Water Dainage Main Street
Street sweeper cannot access the grate which is recessed into the grass at the side of road. Cllr. Dent confirmed that she has reported this to WCC Highways Officer.
Hedge – Busby's Piece.
WCC Contact has confirmed that they will check for bird's nests and then organise for this to be cut back before the Summer and then again in September 2022.
Action: Clerk and Cllr. Dent to liaise re letter to go to Council representative chasing for details of his report.

Commemorative plaque - Jack Parkes / Alan Brown.
Monks Kirby Parish Council discussed and agreed with the recent decision by the Village Hall Committee not to pursue.

May Meetings.
Action: Clerk to confirm to Councillors dates that the Village Hall is expected to be shut.
Parish Meeting – Tuesday 10th May @ – 7.30pm – Village Hall
This meeting is open to the public.
Action: To be publicised by flyers / website / noticeboard / whatsapp – Cllr. Partridge, Cllr. Dent, Clerk.
Annual Parish Council Meeting + May Monthly Meeting - Thursday 12th May @ 6.30pm – Village Hall
Action: Clerk to confirm location
Action: Clerk to liaise with WC. Cllr. Warwick and RB. Cllr. Gillias re their availability.
Action: Clerk check availability of Village Hall and confirm.

June Meeting – location change / possibility of change for future meetings
Action: Tuesday 14th June – Monks Kirby Parish Council meeting to be held at the Revel School – Clerk to publicise
Action: Location of July meeting to be confirmed, dependant on completion of works on Village Hall – Clerk to publicise

Amenity mowing
Council discussed if they want the current contractor, Creative Landscapes, to continue. All agreed.
Proposed – Cllr. Dent, seconded – Cllr. Clarke.

WALC / NALC
Email re smaller councils – what issues would Monks Kirby Parish Council like to highlight to NALC and ask for help on:
Cllr. Dent - simplifying the audit process.
Cllr. Woolliscroft - improve consultation between Borough Councils and Parish Councils.
Action: Clerk to draft respond, check with Cllr. Woolliscroft and reply.

Planning – R22/0163 – Stave Hall Farm
Amendments – garage at end of drive – to be reverted back to how it was. Council discussed.
Main application? Council originally objected to.
Action: Clerk to enquire to Planning Officer at Rugby Borough Council about progress with the original application.

Planning – R22/0187 - 22a Bond End
Rugby Borough Council have extended to 20th April.
After discussion Councillors decided to reply to Rugby Borough Council regarding the position of the windows in the new extension and that the proposed windows should be raised to avoid overlooking the neighbours, also request that the Tree Officer is involved as this is within a conservation area and his comments must be taken into account. Council agreed. Clerk / Chair liaise to produce.
Proposed – Cllr. Woods, seconded – Cllr. Clarke.
Action: Clerk to draft an official complaint to Rugby Borough Council – due process was not being followed in this instance, for example notification of this application was not received by the Council and then a lack of contact or ownership by Rugby Borough Council and a poor standard of communication.
Action: Clerk / Cllr. Woolliscroft to draft.

Planning – R20/0259 – Cross in Hand.
Action: Clerk to write to the relevant Planning Officer – Monks Kirby Parish Council were told that this application was refused but were not informed by Rugby Borough Council directly.

Planning – G&T Sites / Meeting with Parish Councils.
Ongoing

Footpath & Speed Limit on The Hayes.
Ongoing

Clerk & RFO – Contract – Signing.
Signed by Cllr. Woolliscroft. To be signed by new Clerk.
Action: Clerk – ask new Clerk to sign and file.

Neighbourhood Plan.
A meeting will be held at the beginning of May – this is the start of Regulation 14 Consultation and will last for six weeks from 3 May.
Letters are to be sent to Shareholders to gather their views and this information to be inputted into the spreadsheet.
Expected end date approx. March / April 2023.
Action: Clerk to produce letters, send, update Spreadsheet.

Round the revel / Noticeboard / whatsapp / website
Parish Meetings.
Neighbourhood Plan Meeting beginning May and following process.
May and June meetings – location School. Possibly July meeting also – dependant on work on Village Hall.
Action: Cllr. Dent.

Parish Information (for information exchange only).

Meeting closed 8.45pm