

Monks Kirby Parish Council

No. 1176

Minutes of the meeting held on Tuesday 9th November 2021.

Meeting started at 6.30pm

Attendees: Cllr. Woolliscroft (Chair), Cllr. Dent (Vice Chair), Cllr. Wright, Cllr. Clarke, Cllr. Dalby, Cllr. Partridge, Mrs Alexa Higgins (Clerk).

Apologies: Nil

Declarations of Interest with regards to items on the agenda: Nil

Public Participation Session with regards to items on the agenda (15 minutes).

Warwickshire County Councillor Adrian Warwick.

Section 106 Money (from Magna Park).

Traffic calming proposals for Monks Kirby are being produced.

This information has not yet been officially shared with Monks Kirby Parish Council and requires approval. Warwickshire County Council have not yet offered feedback on an earlier meeting concerning speeding and subsequent feedback from Monks Kirby Parish Council.

Further meeting planned with Warwickshire County Council.

Fatal Accident at Crossroads.

Warwickshire County Council have inspected the site and the road surface. When plans have been drawn up Cllr. Warwick to share with Monks Kirby Parish Council.

Household support fund.

Any resident on a low income and struggling with bills are reminded that there is support available.

Meeting with Warwickshire County Council – Various.

Councillors recently met with a representative from Warwickshire County Council to discuss flooding, hedge cutting and the pavement outside St. Edith's. The representative confirmed that the uneven pavement outside St. Edith's would be a suitable project for funding next year.

Action: Cllr. Dent to circulate notes of this meeting to WC Cllr. Warwick and RB Cllr. Gillias

Rugby Borough Councillor Tony Gillias.

Traffic.

Improvements to the flow of traffic through Monks Kirby are being discussed. Councillor Gillias confirmed that he has also met with Warwickshire County Council to discuss.

Planning.

Cllr. Gillias confirmed that Rugby Borough Council have a new Chief Planning Officer in role. The new Officer has been tasked with verifying the number of Gypsy & Traveller sites within the Borough.

Town centre strategy consultation.

The consultation ends on 11th November 2021.

Highways England – National Highways.

Highways England are now called National Highways. A routing strategy is being progressed.

Action: Clerk to publicise website on website, whatsapp and in minutes:

<https://nationalhighways.co.uk/our-work/our-route-strategies>

People are being urged to complete with their feedback.

Community Grants.

An extra £2,000.00 has been awarded towards further play equipment for the Fishponds Community Park.

Community Project Grant.

A pot of £38,000.00 is available, to provide one-off grants of £3,000.00k.

Withybrook Parish Council has been awarded £6,000.00.

Rural Development Fund.

There has been an underspend from the Rural Development Fund of £17,000.00 – these funds will be transferred to the Community Projects Fund to fund awards to 12 projects upto £35,000.00.

Gypsy & Travellers Sites.

Cllr. Woolliscroft confirmed he had received an email from the Chief Planning Officer regarding the recent survey. Cllr. Woolliscroft raised concerns over errors in the report.

School traffic through Monks Kirby.

RB Cllr. Gillias confirmed that he had previously been involved in discussions around the one-way system around Monks Kirby. This was presented at a Parents Evening at the Revel School. Some residents objected and there are parents new to the school each year who may not be aware of this scheme.

Approval of Minutes of the meeting held on 12th October 2021.

Proposed Cllr. Dent, seconded Cllr. Wright.

Matters Arising from the approval of Minutes of the meeting held on 12th October 2021.**Cloudesley Bush Farm.**

Cllr. Woolliscroft confirmed that the tenant is happy to take action but needs input from the Agent. Ongoing.

Due to the recent fatal accident people are visiting this site to lay flowers and causing further problems by reducing the visibility and access even further. Could traffic cones be put here to restrict hazardous parking?

Clerk to feedback to PCSO that the site of the fatal traffic accident at the crossroads is causing further safety concerns. People are visiting the site to lay flowers and this is causing problems.

Action: Clerk to feedback to PCSO with concerns.

Hedges.

Millers Lane – causing visibility problems.

Action: Clerk to speak to Land Agent.

Clerk's Resignation Letter.

Monks Kirby Parish Council have received an email with an expression of interest in this role.

Action: Clerk to prepare application form, send to applicant and await return.

Correspondence**Warwickshire Outlook.**

Circulated.

Email re traffic safety.

Action: Clerk to draft a reply, check with the Councillors and liaise with the contact.

Finance**Online Payments for approval.**

Proposed Cllr. Partridge, seconded Cllr. Clarke.

Payee	Date	Invoice	Amount
PFK Littlejohn Professional services in connection with Audit 2021	21/09/21	SB20212959	£240.00
Emily Hobson Gardening work – Fishponds Community Park	01/10/21	October	£42.50

Salix Direct Debit Payment – Streetlight Loan Repayment.

Direct Debit was paid directly from the Current Account on 1st November 2021.

Proposed Cllr. Woolliscroft, seconded Cllr. Partridge.

Audit.

Unqualified report received from PKF Littlejohn.

All Councillors thanked the Clerk for her efforts resulting in this outcome.

Finance – Bank Reconciliation.

Clerk shared up-to date Bank Reconciliation today with Councillors, via email.

Cllr. Partridge signed printed copy.

Finance – Fishponds.

Action: Cllr. Partridge to chase Lutterworth Area Community Fund for promised funds.

Action: Clerk to amend finance spreadsheet to create a tab specifically for Fishponds capital – fundraising / grants etc.

Action: Clerk to confirm above funds with Councillors, before contacting Unity. These funds to be moved into a separate account.

Proposed Cllr. Partridge, seconded Cllr. Dent.

Action: Clerk to ask Unity if the savings account can be renamed to 'Fishponds'.

Finance – Precept – Budget.

Action: Clerk to add to December agenda for discussion and agreement.

Action: Clerk, Cllr. Dent and Cllr. Woolliscroft to meet and discuss in advance of December meeting.

Chair's monthly meetings with Rugby Borough Council

Gypsy & Traveller sites – caravan count.

Borough Councillors requested this be carried out in November 2017.

Most recent count to be compared to these figures.

Action: Cllr. Woolliscroft to circulate report from November 2017 to Monks Kirby Parish Councillors. Councillors to feedback their thoughts.

Action: Cllr. Woolliscroft to email new Chief Planning Officer at Rugby Borough Council to discuss figures.

Ongoing.

Defibrillator training.

Cllr. Dent confirmed she had contacted Revel Surgery and was told that no face-to-face training is currently available, due to Covid-19.

Action: Clerk to investigate contact from Cllr. Dent on her email.

Action: Clerk to contact The Circuit for advice on training and awareness.

Ongoing.

Planning

20/02075/OUT – Outline application for biomethane refuelling station, petrol filling station with ancillary retail, drive through restaurants (class e/sui generis), MOT station, ancillary car parking and associated works (all matters reserved), land east of Bittesby Way, Magna Park.

Action: Clerk to put together a response and confirm with Councillors – that Monks Kirby Parish Council support this application with the proviso that a substantial lorry park is provided on the site asap.

Proposed Cllr. Dalby, seconded Cllr. Wright.

21/01872/REM – Approval of appearance, landscape, layout and scale in respect of the western part of zone a/b at the Magna Park south, Lutterworth for one building, internal roads, footways / cycleway, maintenance strips, foul and surface water drainage, landscaping, associated utilities, and land profiling. Land adj. Glebe Farm, Coventry Rd, Lutterworth, Leics.

Action: Clerk to feedback that Monks Kirby Parish Council support this application.

Proposed Cllr. Woolliscroft, seconded Cllr. Clarke.

R20/0901 – Keepers Cottage, Newnham Paddock, Monks Kirby, CV23 0RX – Planning Permission Granted.

Wolvey Neighbourhood Plan Development Plan Consultation.

Action: Clerk to re-send email with link to all Councillors.

Action: Clerk to liaise with Councillors on their feedback and reply as necessary.
Proposed Cllr. Dalby, seconded Cllr. Clarke.

Street Lighting.

Action: Clerk to liaise with Cllr. Woolliscroft concerning maintenance, the possibility of switching suppliers and the query on an email from Western Power.

Council discussed arranging an annual safety inspection and including this on the Council's risk assessment – poles.

Action: Clerk to note and schedule.

Warwickshire County Council visit to Monks Kirby to discuss speeding.

As above.

Action: Clerk to email contact from Warwickshire County Council and confirm that Monks Kirby Parish Council are unable to comment on this scheme as the Councillors are not officially aware of it. Councillors discussed concern that it appears that the scheme offered by Warwickshire County Council differs from the scheme requested by Monks Kirby Parish Council.

Action: Clerk add to December agenda.

Warwickshire County Council re-arranged visit – various issues.

Pavement outside church wall.

Warwickshire County Council representative agreed to get the moss cleared and suggested that lifting the kerb to make the footpath level could be included in WC Cllr. Warwick's maintenance budget for a future year.

Drainage.

Contact agreed for gulleys, grates and offlets to be jetted and cleared. Breaks in pipes also to be identified and reported to the Parish Council.

It was agreed with the representative that if properties were flooded there would be emergency action.

Action: Cllr. Dent to feedback to contact that the ditch near Fishponds Community Park needs clearing (owner to be confirmed).

Street Ashton Junction – Visibility.

Representative to feedback to Monks Kirby Parish Council, following the site visit.

Hedge – Busby's Piece.

Representative agreed to cut on the top and road side of hedge, spring 2022.

Action: Clerk to feedback that Monks Kirby Parish Council request that the hedge must be cut before Spring 2022, complying with the regulations regarding the trimming to be carried out before the bird nesting season.

Neighbourhood Plan.

Report to be discussed further at December meeting.

Date for submission to Rugby Borough Council - April – May 2022. The Plan will then go to an examiner before being adopted.

Fishponds.

Safety inspection to be carried out tomorrow morning.

As above, an extra £2,000.00 has been allocated from Rugby Borough Council's Community Fund – Cllr. Partridge suggested that this money be used to replace the rubber mulch underneath the springers and climbing frame with solid matting.

Action: Cllr. Partridge to meet with Wicksteed Monday 15th November and ask for a quotation for this. Cllr. Partridge updated the Council that a Contractor has been approached to cut the hedge area that is hard to reach – the contractor has agreed to do this.

Items for Round the Revel / Website / Whatsapp / Noticeboard.

Fishponds money and equipment.

Warwickshire County Council have agreed to fund a traffic calming scheme – yet to be discussed & details confirmed.

Planning - Fosse Way site – awaiting date for appeal.

Neighbourhood Pan – ongoing.

Parish Information (for information exchange only).

Action: The Barn recently held a bonfire display which caused disruption to traffic – amount of traffic and bad parking. Clerk to report to PCSO.

Action: Issues were reported in the village when a disco was held at the School - this resulted in inconsiderate parking including people blocking driveways of residents. Council also discussed that parking of school traffic was a concern again with parents blocking pavements.

Action: Clerk to put together an email to go to the School and check with Councillors, before sending. Affordable Housing.

Midland Rural Housing have contacted the new landowner of land in Millers Lane but the Council will not proceed with the project until discussed next year, following the completion of the Neighbourhood Plan.

Action: Clerk to add Affordable Housing to January agenda.

Meeting closed 8.40pm