

MONKS KIRBY PARISH COUNCIL

Minutes of Meeting held on Thursday 17th December

No. 1105

Meeting started 7.30pm

Attendees: Cllr. Washington (chair), Cllr. Woolliscroft, Cllr. Partridge, Cllr. Dalby, Cllr. Wright, Cllr. Payne, WC Cllr. Warwick.

Apologies.

RB Cllr. Gillias

Declarations of interest with regards to items on the agenda.

Nil

Public participation session with regards to items on the agenda (15 minutes).

WC Cllr. Adrian Warwick

Unauthorised encampment on Fosse Way (top of Millers Lane.

A planning application is being forwarded to Rugby Borough Council, retrospectively. Monks Kirby Parish Council awaiting formal notification and this will be put on the next agenda.

A discussion was held on what the Council can now do and also what can we do differently in the future?

WC Cllr. Warwick confirmed that there needs to be change at Government level. The planning system currently allows people to begin work and then apply retrospectively and this is causing real harm to the Greenbelt.

WC Cllr. Warwick confirmed that there is a 24-hour emergency telephone number.

Action: WC Cllr. Warwick to circulate this telephone number - Clerk to put on website and WhatsApp MK Network group.

WC Cllr. Warwick confirmed that a Parish council assembly needs to meet with Mark Pawsey MP and get the message across that this issue needs to be addressed urgently. The breach in planning policy needs to be made a criminal offence.

The Council expressed concern that there was a delay between Rugby Borough Council being notified and action taken by Planning Officers.

Social Cohesion - if a planning app damages the social cohesion of an area this has to be taken seriously and can be a reason for refusal of an application.

Don't take it home initiative.

This is aimed towards young people returning home for Christmas and is urging everyone to isolate before going home.

Coronavirus.

Warwickshire is remaining in tier 3, until the next review early in 2021.

Cases in the over 65s are increasing.

Welfare Scheme.

The Government has provided councils with one-off funding for the period 1 December 2020 - 31 March 2021. This fund has been made available to support vulnerable families with children, other vulnerable households and individuals who have been particularly affected by the Pandemic to ensure that they have the support they need to afford food, energy, water bills, and associated costs.

Full details here:

<https://www.warwickshire.gov.uk/localwelfarescheme>

Action: Clerk put this link and details on website, noticeboard and WhatsApp MK Network group.

Green Transport.

Two green transport officers have been appointed to start work in the new year - encourage cycling / car share / green transport - working with companies.

Switch & save.

Warwickshire Community Switch scheme is now live and residents can register for the upcoming auction.

This is the 9th collective energy switch programme run by Warwickshire County Council and the programme aims to help residents save money on their gas and electricity bill.

Full details here:

<https://www.warwickshire.gov.uk/switchandsave>

Action: Clerk to put this link and details on website, noticeboard and WhatsApp MK Network group.

RB Cllr. Tony Gillias

Action: RB Cllr. Gillias to liaise with WC Cllr. Warwick to organise a meeting with Mark Pawsey MP and affected parishes and lobby for policy change.

Approval of minutes of the meeting held on 19th November 2020.

Proposed - Cllr. Dalby, seconded - Cllr. Payne

Matters Arising from the approval of Minutes of the meeting held on 19th November 2020.

Donation of excess Christmas Decorations - Clerk to put on website	Completed
Remembrance Sunday video - upload to website - Clerk.	Ongoing
NS&I Form for closure of account - 2x signatures & post	Completed
Unity Trust instruction sheet	Ongoing
Google instruction sheet	Ongoing
Budget & Precept - Clerk to put street lighting costs on December agenda	Completed
Lutterworth Area Community Projects - Chair to feedback to V Hall Committee	Completed
Lutterworth Area Community Projects - Chair to liaise with owners to ensure they are happy with plans re removal of pillar.	Completed
Lutterworth Area Community Projects - Speed Signs - Chair to put draft bid together.	Delayed to 2021.
Tree past Denmark Villa - Chair to visit site - check if wires are going through branches.	Completed - no issue.
Large puddle that appears by electrical substation - Pailton - Clerk to inform RB Cllr. Gillias	Completed
Xmas Tree - Chair to liaise with WC Cllr. Warwick re H&S rules.	Completed. 2 Trees installed by Tree Surgeon.

Correspondence

Christmas card - Mark Pawsey MP

Warwickshire outlook magazine

Finance

Payments for approval.

Proposed Cllr. Partridge, seconded Cllr. Woolliscroft.

Payee	Invoice No.	Item	Amount
A Higgins (Clerk)	n/a	Clerk's salary 17/09/2020 - 11/12/2020 (55.5 Hrs @ £15.33 pr hr)	£850.82
A Higgins (Clerk)	n/a	Expenses incurred period September 2020 - December 2020	£159.97
A Higgins (Clerk)	n/a	Clerk's salary increase from £14.96 pr hr to £15.33 pr hr - backdated to April 2020	£34.41
Creative Landscapes of Warwickshire	09112020MKPC11	Amenity mowing completed 24/09/2020 and 19/10/2020	£460.00

Finance Receipts

Payer	Date	Invoice	Item	Amount
Rugby Borough Council	20/08/2020	Supplier Ref. 101300	Rural Development Fund 2020/2021	£7,500.00
Rugby Borough Council	03/09/2020	Supplier Ref. 101300	50% Precept	£4,540.00
Groundwork UK	27/11/2020	Ref. NPG-11759	Grant - Neighbourhood Plan	£10,000.00
Anonymous donation	30/11/2020	n/a	Donation towards Fishponds Community Park	£50.00

NS&I Update.

Closure form has been signed and posted. Awaiting final closure and transfer of funds to Unity Trust account.

Monks Kirby Parish Council Website.

A discussion was held and the Council confirmed they want to ensure their activities are transparent and information is shared publicly.

Clerk recently updated the website creating Coronavirus and Neighbourhood Plan pages.

Action: Clerk to add 'items for the Parish Council website' at the end of each meeting - as well as Round the Revel.

Action: Clerk to add document on how the Council considers planning applications

Action: All Councillors to review regularly and feedback to Clerk.

Action: Clerk to update website - Planning - Land at the top of Millers Lane / Fosse Way - state that Monks Kirby Parish Council are aware and are liaising with the relevant authorities.

Budget & Precept.

Chairman proposed that the budget and precept proposition at November's meeting is accepted.

Council agreed.

Proposed - Cllr. Woolliscroft, seconded Cllr. Payne.

Action: Clerk to submit precept to Sally Campbell.

Council Tax Base.

For information.

Lutterworth Area Community Projects Ltd.

Village Hall.

Project to remove the central pillar. Application ongoing.

Speed detection signs.

Application delayed till early 2021.

Action: Clerk to put Speed Detection Signs on February agenda.

Neighbourhood Plan

Second meeting was held last week and the project is progressing.

Action: Clerk to email attendees - could the date be changed? Change meeting date from Tuesday, if possible.

Action: Councillors to consider if they have contacts who would like to get involved.

Planning

R20/0853 - Farm Cottage, Brockhurst La, Monks Kirby.

Erection of front porch, removal of existing door and window to rear of property to be replaced with bi-fold doors, creation of utility room to the back of existing storage room.

Action: Clerk to feedback that MKPC supports this application.

R20/0901 - Keepers Cottage, Newnham Fields Farm, Newnham Paddock, Coal Pit Lane, CV23 0RX.

Demolition of existing ancillary buildings and the extension of the main property to form a four-bedroom dwelling, erection of a detached garage and associated parking and amenities.

Action: Clerk to feedback that MKPC supports this application.

R19/0906 - Land at Top of Millers Lane.

As above. Ongoing.

Action: Chair to liaise with RB Cllr. Gillias and write to Rugby Borough Council - to the Chief Planning Officer. Ask them to join the Council for an urgent discussion and ensure that when the updated application is received Monks Kirby Parish Council can respond most effectively.

Action: Clerk to send photographs from drone footage to be sent to RBC.

Action: Cllr. Payne and Cllr. Woolliscroft to write to Warwickshire County Council Highways concerning lorries delivering tarmac & stopping traffic.

Action: Each councillor to report their experiences to WCC.

R20/0259 - Land adjacent to Lutterworth Road.

Amended application. Paper plans not yet received.

Date to feedback comments is 11th January 2021.

Action: Clerk chase up paper plans RBC

Action: Councillors look at Rugby Borough Council website and the relevant documents - discuss by email and feedback thoughts to Clerk in time to feedback to Rugby Borough Council by 11th January.

Action: Clerk to contact the planning contact - will what we have sent in be taken into account or do we need to respond afresh?

R19/0143 - Stave Hall Farm, Fosse Way, Monks Kirby, CV23 0RL.

Notice of approval.

Hedges.

No current issues.

Fishponds.

Cllr. Partridge recently met with Wicksteed regarding the next new project. Work is currently scheduled to start on Monday 18th January 2021.

The equipment has already been manufactured.

Logistics were discussed.

Cllr. Partridge also met with the resident whose property adjoins the Fishponds site - they have no issue with these plans.

Cllr. Partridge confirmed the site will need to be closed - the contractors will put notices up and the work is expected to last for approximately 4-5 days.

Action: When the dates have been confirmed Clerk to put this information on our website, noticeboard and WhatsApp MK Network group.

Street Lighting.

Awaiting connection from Western Power of 4 additional lights.

Switching electricity:

Cllr. Woolliscroft recently contacted the company 'Clarity' for a further quote. There may be a saving of approx. £500 per year by changing supplier.

The Council needs one final MPAN number for all streetlights.

Cllr. Woolliscroft proposed that this exercise is put on hold. When we have a definitive answer from e.on and Clarity and if there is a significant saving of approx. £500 that Cllr. Woolliscroft and Cllr. Washington are empowered to make a decision on behalf of Monks Kirby Parish Council.

Proposed - Cllr. Partridge, seconded Cllr. Dalby.

Trees.

No issues.

Items for Round the Revel (February Issue)

Switch & save - bulk buy saving.

Warwickshire County Council Welfare Scheme.

Items for Website.

Work on fishponds.

Warwickshire County Council Welfare Scheme.

Parish Information.

Magna Park Meeting.

Cllr. Woolliscroft confirmed he had attended the recent meeting.

Highways England have been invited to meetings but have refused to attend - including virtual meetings.

Action: Cllr. Woolliscroft to contact Warwickshire Highways to obtain the correct contact details for Highways England. Cllr. Woolliscroft to put a response together and circulate to Councillors.

Meeting closed 9.02pm.